

Information Regarding Departmental Guest Houses					
Annexure 'A'					
Name of Guest House		Umiam (VIP AC Suite)			
1	State where is located	Meghalaya			
2	City/District	City - Shillong in District - East Khasi Hills			
3	Complete Address of Guest House	110, Customs House, Mahatma Gandhi Road, Shillong - 793001			
4	Google Location of Guest House	<a href="https://goo.gl/maps/rCVxEyvG6Gkn3ite9">https://goo.gl/maps/rCVxEyvG6Gkn3ite9</a>			
5	Custodian Commissionerate & Zone	Commissioner of Customs (Prev.), North East Region, Shillong under Guwahati Zone			
6	No. of Rooms as per existing nomenclature or classification	VIP/AC Suite		2	
		AC Rooms		2	
		Non AC/Air-cooled Rooms		2	
7	Facilities Available in existing AC Suite/VIP Room  (write yes/no as applicable)	WI-Fi	Yes	Mineral Water	Yes
		Room Service	Yes	Study table & chair	Yes
		Refrigerator	Yes	Dressing Table	Yes
		Wardrobe	Yes	Newspaper	No
		Sofa	Yes	Room Heater	Yes
		TV/DTH	Yes	Bathroom essentials	Yes
		Geyser	Yes	Mosquito repellent	Yes
8	Facilities Available in AC Room (write yes/no as applicable)	WI-Fi	Yes	Mineral Water	Yes
		Room Service	Yes	Study table & chair	Yes
		Refrigerator	No	Dressing Table	Yes
		Wardrobe	Yes	Newspaper	No
		Sofa	Yes	Room Heater	Yes
		TV/DTH	Yes	Bathroom essentials	Yes
		Geyser	Yes	Mosquito repellent	Yes
9	Facilities Available in existing Non-AC / Air-Cooled rooms (write yes/no as applicable)	WI-Fi	No	Mineral Water	Yes
		Room Service	No	Study table & chair	No
		Refrigerator	No	Dressing Table	Yes
		Wardrobe	Yes	Newspaper	No
		Sofa	No	Room Heater	Yes
		TV/DTH	Yes	Bathroom essentials	Yes
		Geyser	Yes	Mosquito repellent	Yes
10	Facilities Available in Kitchen & Dining Hall (write yes /no)	Veg Food	Yes	Non Veg food	Yes
		Refrigerator	Yes	Mixer/Juicer	Mixer

	as applicable)	Microwave Oven	Yes	Electric Toaster	No
		Dining Table	Yes	TV/ DTH	Yes
		Cook	Yes		
11	Facilities Available in Drawing Room (write yes/no as applicable)	Sofa	Yes	AC	Yes
		TV/DTH	Yes		
12	Existing common facilities (write yes/no as applicable)	24X7 Security	Yes	CCTV	No
		Parking	No	First Aid	No
		Fire Extinguisher	Yes	Water Cooler	No
		Ola/Uber Service in the town	No	Laundry	Yes
		Power Back up	Yes	RO Water	Yes
13	Whether rooms have been restructured as per New Guest House Guidelines (refer to revised Guidelines*)  If Yes, then fill up No. 14, 15,16	NO			
14	No. of Rooms as per New Guest House Guidelines (refer	VIP/AC Suits			
		AC Rooms			
15	Facilities Available in existing AC Suite/VIP Room  (write yes/no as applicable)	WI-Fi		Mineral Water	
		Room Service		Study table & chair	
		Refrigerator		Dressing Table	
		Wardrobe		Newspaper	
		Sofa		Room Heater	
		TV/DTH		Bathroom essentials	
		Geyser		Mosquito repellent	
16	Facilities Available in existing AC Suite/VIP Room  (write yes/no as applicable)	WI-Fi		Mineral Water	
		Room Service		Study table & chair	
		Refrigerator		Dressing Table	
		Wardrobe		Newspaper	
		Sofa		Room Heater	
		TV/DTH		Bathroom essentials	
		Geyser		Mosquito repellent	
17	Sports and recreation facilities available (Please mention, if any)	N/a			
18	Reservation in-charge	Name		-	

		Designation	Public Relation Officer
		Fax	-
		Phone no. – Office/ Mobile	+91 364 2224534 / 2229005
		E-mail Id	cus.shg-meg@nic.in
19	Caretaker	Name	Shri Parvez
		Phone No.	+91 8794305927
20	Any other relevant information	Nil	
21	Existing procedure for booking	Manually through proper channel / email, etc	
22	Nature of Guest House (write yes against applicable category)	Located in Government	Yes
		Located in Departmental	
		Located in rented Building	
		In collaboration with any	
23	In case of collaboration with any other department / agency, specify tariff	N/a	

#### Room Rates

SI No	Room No./Name	Departmental Officer		Guest of Departmental Officers	Officials from other Department
		Official	Private		
1	407 (Suite) / Umiam	500	700	700	700

Date: 09.09.2020

Name: Pankaj Poria

Designation: Assistant Public Relation Officer

\*Revised Guidelines, issued vide F. No. 712/171/HRD/WF/18, may be seen/ downloaded from DGHRD or CBIC's Website