



File No. GEN/TECH/246/2021-Tech-O/o Commr-Cus-Shillong

Dated: As per DS.

**PTFC MEETING NOTICE**

**Subject.:** Invitation to attend Meeting of “Permanent Trade Facilitation Committee (PTFC)” on 28.10.2025 in the Conference Hall of Customs House, Shillong -reg.

Kind attention is invited to the Circular No. 21/2025-Customs dated 12-09-2025 (copy enclosed) in relation to Strengthening Trade Facilitation through Institutionalised Consultation Mechanisms.

2. In this regard, the undersigned is directed to inform that the Commissioner of Customs (Preventive), North Eastern Region, Shillong will be holding a meeting of stakeholders on 28.10.2025 to discuss the problems faced during import-export trade, including infrastructural bottlenecks and other related miscellaneous issues that may be highlighted and attempt to be taken to resolve the same. The particulars for the meeting are as follows, -

Meeting Name	Date	Time	Venue
Permanent Trade Facilitation Committee (PTFC) Meeting	28.10.2025	12 PM onwards	Conference Hall, Customs House, M.G. Road, Shillong, Meghalaya - 793001

3. In this regard, it is requested to attend the meeting on the scheduled date. Women participation in the said meeting may be encouraged in terms of Board's Circular dated 08.03.2024 (copy enclosed). Further, Members of the PTFC are requested to submit Agenda Points with background notes, if any, positively by 22.10.2024 through email to [cusshg-hqtech@gov.in](mailto:cusshg-hqtech@gov.in). A line of confirmation may also be communicated to the above e-mail address in respect of the attendees. The agenda for the meeting and action owners would be circulated in due course.

4. This issues with approval of the Commissioner.

Digitally signed by  
Rajarshi Chakraborty  
Date: 17-10-2025

राजर्षिचक्रवर्ती 18.53.37 Chakraborty  
सहायक आयुक्त (तकनीकी)/Assistant Commissioner (Tech.)

**Copy for information and necessary action to:**

1. The Pr. Chief Commissioner, CGST & Customs, Shillong for information please.
2. The Director, FSSAI Guwahati Regional Office, 6th Mile, Milan Path, Juri Pur, Panjabari Road Guwahati-781037.
3. The Plant Protection Officer, Plant Quarantine Station, Ashirwad, Airport Road, Lankeshwar, Jalukbari, P.O. Guwahati University, Guwahati - 781014.
4. The Plant Protection Officer, Plant Quarantine Station, Moreh, C/o Central (PM Centre, Mahabali Road, Palace Compound, Imphal-795 001
5. The Plant Protection Officer, C/o State BC Lab, Datta Tilla, MatriPally, Badarghat, PO. Arundhuti Nagar, Via Siddhi Ashram, Agartala (Tripura-799003)
6. The Regional Officer (ER), Animal Quarantine & Certification Service (ER), Vill-Narayanpur, PO. R-Gopalpur. Kolkata - 700 136.
7. The Assistant Drugs Controller, Central Drugs Standard Control Organisation, Sub-Zonal Office, Regional Drugs Testing Laboratory Campus, Six Mile, Panjabari Road, Guwahati-781022.
8. Terminal Manager, ICD Amingaon, Guwahati - 781 031.
9. The Deputy General Manager, Cargo, NER, AAI, Air Cargo Complex, Borjhar, Guwahati 781015.
10. The Manager, Land Ports Authority of India, Integrated Check Post, Agartala/Srimantapur/ Dawki/Moreh/Sutarkandi/Golakganj/Daranga.
11. The General Manager Telecom District, BSNL, BARIK POINT INSTITUTION OF ENGINEERS BLDG., BARIK TEH, Near, Lady Hydari Park, Shillong, Meghalaya 793001.
12. The General Manager Telecom, BSNL, Assam Telecom Circle, BSNL Bhawan, 5th Floor, Panbazar, Guwahati- 781001.
13. The Assistant Director, Wildlife Crime Control Bureau, 4th Floor, HOUSE FED Building, Rukminigaon, G.S. Road, Guwahati-781022.
14. The Principal Chief Conservator of Forest (Assam), Aranya Bhawan, Panjabari Guwahati - 781037.
15. The Principal Chief Conservator of Forests (Meghalaya). Sylvan House, Lower Lachumiere. Shillong - 793001.
16. The Principal Chief Conservator of Forests (Tripura), Aranya Bhawan, Pt. Nehru Complex Kunjaban, Agartala-799 006.
17. The Principal Chief Conservator of Forest (Manipur), Forest Department Sanjenthong, Imphal - 795001.
18. The Principal Chief Conservator of Forest (Mizoram), Tuikhuahtlang Aizawl-796001.
19. The Regional Director, Central Pollution Control Board, Regional Directorate, North East, TUMSIR, Lower Motinagar, Near Fire Brigade H.Q. Shillong - 793 014.
20. The Inspector General, Border Security Force, Hq Meghalaya Frontier, Umpling, Shillong - 793006.
21. The Inspector General, Border Security Force, Hq Guwahati Frontier, Patgaon, Assam - 781 017.
22. The Inspector General, Frontier Head Quarter, Salbagan Agartala Distt-West (Tripura) -799012.
23. The Inspector General, Mizoram & Cachar Frontier Headquarters Masimpur, P.O. Arunachal, Dist. Cachar (Assam) -788 025.
24. The Inspector General, Frontier Hqrs, SSB, Guwahati, Nikita Complex- 345 GS Road, Khanapara, Guwahati, Assam -781022.

25. The Inspector General, Assam Rifles (South), Headquarters IGAR (S), Mantripukhri, Imphal (West) Manipur - 795 002.
26. The Inspector General, Assam Rifles (East), HQ IGAR (East,) Srikona, Silchar, Assam-788026.
27. The Commandant, LGBI Airport; Borjhar, Guwahati – 781015.
28. The Director, Directorate of Commerce and Industries, Government of Meghalaya, Lachumiere, Shillong, Meghalaya - 793001.
29. The Director, Directorate of Commerce & Industries, Khatla, Near Circuit House, Aizawl- 793001.
30. The Director, Department of Industries & Commerce, Government of Tripura, Shilpa Udyog Bhawan, Near Ginger Hotel, Khejur Bagan, P.O.: - Kunjaban, Agartala, West Tripura -799006.
31. The Superintendent, Computer Cell, Customs Hqrs., Shillong to upload this Notice on the Commissionerate website.
32. The Deputy/Assistant Commissioner, Agartala/ Aizawl/ Dhubri/ Dimapur/ Guwahati/ Imphal/ Karimganj/ Shillong/ ICD Amingaon/ Agartala LCS/ Sutarkandi LCS/ Moreh LCS/ Dawki LCS with a request to bring this 'Meeting Notice' to the notice of all constituent members of PTFC and Export-Import Associations and Customs Brokers under his/her Jurisdiction.
33. The Assistant Director General of Foreign Trade, R.G. Baruah Road, OPP, AIDC, Nabin Nagar, Guwahati - 781 024.
34. The President, North East Federation on International Trade (NEFIT), Neerakunj, Saraswati Vihar, Near NRL Petrol Pump, Guwahati 781 005.
35. The Deputy Director General, Federation of Industry and Commerce of North Eastern Region (FINER), Shahid Dilip Chakravarty Path, H.No. 03, RGB Road, Guwahati 781005.
36. The Head, Federation of Indian Chambers of Commerce & Industry (FICCI), North East Regional Advisory Council H-19, Opp. Bhanu Apartments, Lamb Road, Guwahati -781 024.
37. The Director, Confederation of Indian Industry (CII), Ratnapeeth, 59 MG Road, Uzanbazar, Guwahati 781 001.
38. The General Secretary, Border Trade & Chamber of Commerce, Moreh, Moreh Town, Chandel District, Manipur – 795 131.
39. The Secretary, Meghalaya International Chamber of Commerce, Dawki, Meghalaya 793 109.
40. The President, Meghalaya Mine Owner & Exporter's Association, Borsora, South West Khasi Hills, Meghalaya - 793106.
41. The President, United New Majai Exporter's Association, Bholaganj, East Khasi Hills, Meghalaya-793107.
42. The President, Mizoram Chamber of Industries, 2nd Floor, M.U.P. Building, M.G. Road, Khatla (Opp. Raj Bhawan South Gate), Aizawl – 796 001.
43. The President, Karimganj District Exporters and Importers Association, New Market Complex, Madrassa Lane, Station Road, Karimganj - 788 711.
44. The President, International Chamber of Commerce, Karimganj, Sahid Sarani, Main Road, Opp. SBI Main Branch, Karimganj – 788 110.
45. The Chairman, Indo-Bhutan Chamber of Commerce, 3, Esplanade Mansion, 14-16, Government Place (East), Kolkata. 700 069.
46. The President, Tripura Chamber of Commerce, Akhaura Road, Tripura (West), Agartala - 799001.
47. The President, India-Bangladesh Chamber of Commerce & Industry, 14, Jaganath Bari Road, Agartala -- 799 001.

48. Mohan Lal Baishnab, Customs Broker, North Eastern Region Shillong, Sarisha, PO Silchar Road, District: Karimganj, Assam-788713.
49. Capt. Tridib Phukan, Customs Brokers, M/S Technotive Eastern Private Ltd House No. 12, RajgarhRoad,Chandmari, Guwahati – 781 003.
50. Shri Bijoy Kaloty, Prop. of Nibir& Company, Monalisa Path, House No. 9A,HatigarhCharali, Zoo Narengi Road, Guwahati - 781024.
51. The Superintendent, Computer Cell, Customs Hqrs., Shillong. You are requested to upload the meeting notice on the website of this Commissionerate and for necessary arrangement for the said meeting.
52. The PRO, Hqrs., Customs House, Shillong for necessary arrangements of the saidmeeting.