



भारत सरकार
GOVERNMENT OF INDIA
 वित्त मंत्रालय, राजस्व विभाग
Ministry of Finance, Department of Revenue
 सीमा शुल्क आयुक्त (निवारक) का कार्यालय
Office of the Commissioner of Customs (Preventive)
 पूर्वोत्तर क्षेत्र, North Eastern Region
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स्पीड पोस्ट/ ईमेल SPEED POST/email

पत्राचार संख्या: GEN/TECH/PN/70/2021-Tech-O/o Commr-Cus-Shillong

दिनांक: 17.06.2022

PUBLIC NOTICE No. 08/2022
Dated Shillong the 17th June, 2022

Subject: Changes in System with respect of Authorized Dealer (AD) Code Registration in exports-reg.

There was a demand from trade that an AD code should required to be registered only once in Customs System for filing documents across all the customs locations. To facilitate trade, the following changes have been made in the System in respect of AD Code registration. The erstwhile process and the changes introduced are as below :

2. Erstwhile Process - AD Code with associated bank account registration in System was a one time process for an IEC for filing of document (i.e. Shipping Bill) at any Customs EDI port. An AD Code was required to be registered at every port where documents were filed. There could be multiple AD codes associated with an IEC at various ports. The registration request could be made online either through ICEGATE ID or at the Customs House. The same was to be approved by an officer at every individual port, where the IEC sought the registration of the AD code.
3. New Changes - AD code with associated bank account will now required to be registered in the System at only one port, and thereafter, the AD code would be available at all Customs locations. For any new AD code registration (or updation) at any port, the same has to be registered through online request at ICEGATE. The option to Add/modify the AD code and account against an IEC has been disabled in ICES under "CLK" role. As in the existing procedure, the request would be approved by the officer under the CLK role at that particular port. Once an AD code is registered against an IEC at any port, the same can be used for all ports. There is no requirement of separate registration at other ports for filing documents. Further, any change/amendment in the particular AD code account details will have to be done at that port of registration only i.e. the port chosen by the IEC at the time

of making application for registration. Further there can be multiple AD codes and associated accounts registered against an IEC. No changes have been made in this regard. As explained above, all multiple AD codes will have to be registered in the System at any one of the ports as explained above. Thus for an IEC, there can be different ports of registration for different AD codes.

3.1 Further for existing AD code(s) and associated accounts registered for an IEC, the Customs port, where the last Shipping Bill with a particular AD code was filed, has been taken as the port of registration for that AD code in the System. The details of port of registration for each registered AD code against an IEC would be available on the ICEGATE login ID under Bank Account Management Option. As explained above, any change/amendment in the particular AD code account details will have to be done at that port only.

4. Any issue faced may be forwarded to icegate.helpdesk@icegate.gov.in and team.ices@icegate.gov.in .

Authority: Advisory No. 10/2022 of DG Systems & Data Management dated 14.06.2022

[जी. एम. कामेई / G. M. Kamei]
आयुक्त / Commissioner

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Copy for information to:-

1. The Chief Commissioner, CGST & Customs, Guwahati zone.
2. The Deputy/Assistant Commissioner, Customs Division, Agartala/Aizawl /Dhubri/Dimapur/Guwahati/Imphal/Karimganj/Shillong with a request to bring to the notice of all concerned in their jurisdiction and ensure that the prescribed guidelines are followed.

3. North East Federation on International Trade (NEFIT), Neerakunj, Saraswati Vihar, Near NRL Petrol Pump, Guwahati – 781005.
4. Federation of Industry and Commerce of North Eastern Region (FINER), Swahid Dilip Chakravarty Path, H.No. 03, RGB Road, Guwahati – 781005.
5. Federation of Indian Chambers of Commerce & Industry (FICCI), North East Regional Advisory Council, H-19, Opp. Bhanu Apartments, Lamb Road, Guwahati – 781024.
6. Confederation of Indian Industry (CII), Ratnapeeth, 59 MG Road, Uzanbazar, Guwahati – 781001.
7. Border Trade & Chamber of Commerce, Moreh, Moreh Town, Chandel District, Manipur- 795131.
8. Meghalaya International Chamber of Commerce, Dawki, Meghalaya – 793109.
9. Meghalaya Mine Owner & Exporter's Association, Borsora, South West Khasi Hills, Meghalaya – 793106.
10. Mizoram Chamber of Industries, 2nd Floor, M.U.P. Building, M.G. Road, Khatla (Opp. Raj Bhawan South Gate), Aizawl – 796001.
11. The President, Karimganj District Exporters & Importers Association, New Market Complex, Madrassa Lane, Station Road, Karimganj – 788710.
12. Tripura Chamber of Commerce, Akhaura Road, Tripura (West), Agartala – 799001.
13. India-Bangladesh Chamber of Commerce & Industry, 14, Jaganath Bari Road, Agartala – 799001.
14. Representative of Customs Brokers, Capt. Tridib Phukan, M/s Technotive Eastern Private Ltd., House No. 12, Rajgarh Road, Chandmari, Guwahati – 781003.
15. The Superintendent, Computer Cell, Customs Hqrs Shillong to upload the contents of this Public Notice to the Commissionerate website.
16. The Hindi translator, Customs Hqrs, Shillong to get issued Hindi version of this Public Notice.
17. Guard file.