



भारत सरकार, वित्त मंत्रालय, राजस्व विभाग

GOVERNMENT OF INDIA, MINISTRY OF FINANCE, DEPARTMENT OF REVENUE

सीमा शुल्क निवारक, आयुक्त का कार्यालय

OFFICE OF THE COMMISSIONER OF CUSTOMS (PREVENTIVE)

सीमा शुल्क भवन शिलांग-793 001

CUSTOM HOUSE, 110 M.G. ROAD, SHILLONG - 793 001

Phone: 0364-2222597/ 2225325/ 2229005/2210103 Fax: 0364-2211295/2229007

Tender Notice

Sealed quotations are invited from Govt. Registered firms/Suppliers for supply of 3 (three) Kyocera Taskalfa 3011i (Printer/Scanner/Copier) (specifications as per Annexure 'A' enclosed) with buy-back of 3 (three) existing machines of this office as detailed below:

Sl.No	Machine	Buy-back amount offered (Rs.)	Rate quoted for new machine after buy-back (Rs.)
1	Kyocera FS-1124MFP		
2	Kyocera FS-6025 MFP		
3	Toshiba E-Studio 212		

The estimated cost of said work is Rs. 5,50,000/- (Rupees Five Lakhs and Fifty Thousand) approximately.

Terms & Conditions:

1. The tender should be addressed to the Deputy Commissioner (P&V), o/o the Commissioner of Customs (Prev), NER Shillong, Custom House, 110MG Road, Shillong – 01, Meghalaya. The tender may be sent by Speed Post/Registered Post or dropped in the Tender Box in this office. The tender should be in **two sealed envelopes for Technical and Financial Bid** marked clearly **"Tender for Buy-back of Photocopy machines"** on top of both envelopes after mentioning separately for Technical and Financial Bid. The sealed tenders should reach this office latest by **28th March 2019 (Thursday) up to 1500 hours.**
2. A demand draft of 2% of the estimated value to be drawn in favor of "The Deputy Commissioner (P&V), o/o The Commissioner of Customs (Preventive), N.E.R., Shillong shall accompany the tenders.
3. Tender received after due date and time will be summarily rejected.
4. The Commissioner of Customs (Preventive), N.E.R., Shillong reserves the right to accept or reject any of the tenders without assigning any reason(s).
5. The rate quoted should be inclusive of taxes. Rate must be shown in figures as well as in words. In case of any variance between the amount quoted in figures and in words, tender will be summarily rejected.
6. Tenderer may inspect the existing machines for quoting buy-back offer for the machines during office hours. The supplier should possess valid GST number and issue invoice/bill as per GST law.
7. Tenders for items of configuration other than specified will be summarily rejected.
8. Tenders should be signed by authorized person with full name, and designation should be indicated below his signature with office seal. Original copy of authorization by the company/firm is also to be included.
9. Tenders will be opened by the Purchase Committee on the next working day. Parties may send their representative to be present when the tender is opened, if it so desires.
10. Payment against bill/invoice shall be released only after receiving the items in good and working condition by this office.

Sell/
(S. DYMPEP)

Administrative Officer (Gl.Adm)

Encl: Annexure A & B

C.No. I(20)1/Gl.Adm/Hqrs./SH/2014/ 11273-74 (A)

Dated: 7 MAR 2019

Copy forwarded for information and necessary action to:-

1. Superintendent (Hqrs), Customs Hqrs., Shillong with request to put up in office Notice Board.

Annexure – A

Kyocera Taskalfa 3011i (Print/Scan/Copy)

Print Technology	:	Laser
Cartridge Technology	:	With separate drum and toner
Type of Printing	:	Mono
Platen/Flatbed size	:	A3
Paper size (Original image)	:	A3/A3
Hard Disk capacity	:	320GB
Minimum speed per minute in A4 size-Mono (PPM)	:	30
Minimum speed per minute in A4 size-Color (PPM)	:	0
Scanning feature availability	:	Yes
Duplexing feature availability	:	Yes
Networking feature availability	:	Yes
Faxing feature availability	:	No
Original feed type	:	DADF/RADF
Wi-Fi capability	:	No
Number of main trays	:	2
On site OEM Warranty	:	1 year

Annexure – B

Proforma for submission of Technical Bid:

1	Name of the registered firm/company	
2	Address and contact number	
3	Status of ownership (Proprietorship/partnership/company)	
4	Copy of Registration Certificate of firm/company	
5	Copy of original authorization certificate from Kyocera	
6	Copy of PAN	
7	Copy of GST Registration	
8	Name of the Organisation(s), if any, where similar work has been completed by the firm/company (supporting documents to be attached)	

Signature of authorized signatory with date:

Name:

Designation:

Seal:

Name of the firm:

Address