

**TRANSFER PROFORMA (Option AGT for 2016-17)**

1. (a) Name of the Officer(in Block letter) : RAGHUNATH PRASAD  
(b) Designation : INSPECTOR  
(c) Date of Birth : 14-11-1974  
(d) Date of initial appointment in the Dept. & grade : 13.03.2006 as an Inspector [Gr. B(N/G)]  
(e) Date of Appt. in the present Grade : 13.03.2016
2. Name of Home Town & State : MADHUBANI, BIHAR.
3. History of Postings since entry in service:

Sl. No.	Name of Office with Station	Post Held	From (Date)	To (Date)
1.	Central Excise Hqrs., Shillong	Inspector	13-03-2006	22-03-2006
2.	Central Excise Division, Nagaon	Inspector	23-03-2006	28-03-2006
3.	Numaligarh Range, Central Excise Division, Nagaon	Inspector	29-03-2006	28-09-2007
4.	STS Branch, Customs Division, Agartala	Inspector	03-10-2007	01-05-2009
5.	DPF Unit, Customs Division, Agartala	Inspector	01-05-2009	17-02-2012
6.	Technical Branch, Customs Division, Agartala	Inspector	17-02-2012	24-01-2014
7.	Land Customs Station, Agartala	Inspector	24-01-2014	26-02-2016.
8.	Technical Branch, Customs Division, Agartala	Inspector	29-02-2016	Till date

3. Options / preference for Station / Commissionerate:

- (a) Central Excise at Guwahati.  
(b) Customs at Guwahati.  
(c) Central Excise at Shillong.

4. If retention at the present station is requested, please give reasons for such request.

(a) Nil.

5. Any other request / details which you would like to submit:

That Sir, I have completed my tenure in the Customs formation working more than nine (09) years under the Customs Division, Agartala.

That Sir, for better medical facilities of my aged old father who is residing with me and better future prospect of my four year old daughter who has started schooling, I am willing to transfer from the Customs Division, Agartala to Central Excise at Guwahati which is nearer to my native place in Bihar.

That Sir, I earnestly request your honour kindly to consider my case sympathetically in upcoming Annual General Transfer (AGT), 2016 for **transfer from the Customs Division, Agartala to the Central Excise at Guwahati, Assam.**

A representation in this regard has been submitted in separate sheet enclosed as **ANNEXURE-"A"**.

Signature:

Name: Raghunath Prasad, Inspector,  
Customs Division, Agartala

**Verification**

**Certified that the particulars furnished above have duly been verified from office records and found correct.**

Head of Office / Controlling Officer

Assistant Commissioner  
Customs Division  
Agartala.