



Government of India
Ministry of Finance, Department of Revenue
Office of the Commissioner of Customs (Preventive)
North Eastern Region, Custom House, 110 M. G. Road, Shillong - 793001

C. No: I(7)2/ADM/COMP&TRG/SH/2008/

Dated:

To,
.....
.....

Subject:- Quotations/ Estimate for Annual Maintenance Contract of Toshiba e-Studio 2500C
Sl.No. CBB719210 for a period of one year – Extension of 10 (ten) days for receiving
Tender bid as approved by Competent Authority - Reg.

This Office is desirous of entering into AMC for Toshiba e-Studio 2500C Sl.No. CBB719210 for a
period of one year i.e., from 01.04.2016- to 31.03.2017.

Terms & Conditions:-

1. Machine maintenance charges shall not include the cost of Consumable and supply items such as Cartridges (Black & Colour), Recovery Blade, Drum Cleaning Blade, Drum etc.
2. Payment will be released on half yearly basis and on completion of six months, subject to satisfactory services provided by the party during the quarter.
3. Successful tenderer shall inspect all equipments and satisfy themselves that it is in proper working condition before taking charge.
4. No machine part(s) shall be removed for the office premises without proper gate pass to be issued by in-charge (Computer). In all cases where the machine is taken to vendor's workshop for repairs, the cost to-and-fro transportation and other incidental expenses shall be borne by the vendor.
5. Department has the right to terminate the AMC if the Services are not satisfactory by giving one month notice.
6. Whether a defective item of components is to be replaced or repaired shall be at the sole discretion of the agency. In case of replacement of a part, defective part removed from the system will become the property of the agency.
7. In case of any disputes, the decision of the Commissioner of Customs (P), NER, Shillong will be final and binding.
8. In case of urgency, branch In-charge of Computer Cell has authority to ask service Engineer to attend complaints before the schedule time also.

The sealed quotation marked clearly on top "TENDER FOR ANNUAL MAINTENANCE CONTRACT (AMC) FOR TOSHIBA e-Studio 2500C " may be addressed to the "Assistant Commissioner (Systems). Customs (P), NER, Shillong, 110, M. G. Road, Shillong- 793001" so as to reach this office or dropped in the tender box of this office, on or before **06.05.2016** positively.

SK
(Gautam Kakoti)
Superintendent
Computer & Training

C. No: I(7)2/ADM/COMP&TRG/SH/2008 /17631 (B)

Dated:

27 APR 2016

Copy:-

1. Notice Board.
2. CCP website.
3. Guard File

G. Kakoti
27/04/16
(Gautam Kakoti)
Superintendent
Computer & Training