



भारत सरकार
Government of India
वित्त मंत्रालय, राजस्व विभाग
Ministry of Finance, Department of Revenue
सीमा शुल्क आयुक्त (निवारक) का कार्यालय
Office of the Commissioner of Customs (Preventive)
पूर्वोत्तर क्षेत्र
North Eastern Region
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FACILITY NO. 02/2011

Dated Shillong, the 12th May, 2011

Trade and the public concerned are hereby informed that the Standard Operating Procedure (SOP) for Cargo vehicles moving between the Land Customs Stations (LCSs) in India and Bangladesh, has been signed between India and Bangladeshi Customs on 23.10.2010. Further in the 7th meeting of Bangladesh-India Joint Group of Customs (JGC), held at Dhaka, Bangladesh on 18-19 January, 2011, both India and Bangladesh agreed to implement SOPs at LCSs where adequate infrastructure is available.

2. Accordingly, in the 3rd Coordination meeting between Customs Commissioners of India and Bangladesh (Team-1), held at Shillong on 11th May, 2011, it has been decided to implement Standard Operating Procedure (SOP) at **Dawki LCS (opposite Tamabil), Agartala LCS (opposite Akhaura), Srimantapur LCS (opposite Bibirbazar) and Ghasuapara LCS (opposite Gobraura and Koroitoli)** on a pilot basis with effect from 1st September, 2011.
3. The procedure for monitoring of entry/exit of vehicles at LCS on India-Bangladesh border is as follows :
4. This system will be applicable for Cargo vehicles moving between the Land Customs Stations (LCSs) in India and Bangladesh, where facilities exist for parking, unloading and storage of goods. In case of movement of trucks from

India to Bangladesh, at the LCS of exit in India a 'car pass' shall be issued to the vehicle by the Customs. The 'car pass', valid for a single entry/exit, would allow movement of the cargo vehicle up to the specified LCS in Bangladesh subject to completion of customs formalities at the Indian LCS.

5. The 'car pass' shall have the following details:-
 - i. Vehicle Regn. No,
 - ii. Vehicle Registration Certificate No.
 - iii. Owner name and address
 - iv. Driver name and address
 - v. Driver's driving License No. and period of validity
 - vi. Name(s) of crew, if any
 - vii. Photographs of driver and crew
 - viii. Engine No./Chassis No.
 - ix. Lorry/Truck Receipt No.
 - x
 - a. Invoice No.
 - b. Description of goods
 - xi.
 - a. Weight.....kg.
 - b. No. of packages
 - xii. Consignor/Exporter's name and address
 - xiii. Consignee/Importer's name and address
 - xiv. OTL/seal No.
 - xv. Provision for endorsement of Customs at the Indian LCS for exit and re- entry
 - xvi. Provision for endorsement of Customs at LCS in Bangladesh for entry and exit.
 - xvii. L/C No. and Date:
 - xviii. L/C Opening Bank and Branch Name:
 - xix. Rotation No.

6. The 'car pass' shall be prepared in triplicate. The said document would bear pre- printed serial number and would be signed by the Customs officer at the Indian LCS and the seal of the LCS shall be affixed. The original would be retained in the

Indian LCS and the other two copies of the car pass would be handed over to the driver of the vehicle.

7. In the LCS of entry in Bangladesh, Customs shall verify the details of driver/crew and vehicle particulars and on being satisfied that they tally with those mentioned in the car pass, shall permit unloading of goods. They shall endorse 'vehicles permitted to return' on the car passes and retain the duplicate copy and return the triplicate copy to the driver. The vehicle must return to Indian side on the same day except in the cases of exceptional or unavoidable circumstances. To enable this, the timings of entry and return of vehicles will be decided by respective Officers-in-charge of LCS of India and Bangladesh.

8. The car pass shall be verified at the Indian LCS in the return journey of the vehicle including whether the details of driver/crew present in the vehicle match with those in the car pass and the time of re-entry of the vehicle noted on the car pass. The triplicate copy of the car pass shall be surrendered at the Indian LCS. Customs at the Indian LCS shall reconcile the original copy of car pass available with them with the triplicate copy surrendered by the driver of the vehicle.

9. Correspondingly, similar-procedure as enumerated in Para 2-6 would apply mutatis-mutandis for Bangladeshi trucks entering Indian LCS.

10. A Car Pass format for this purpose is annexed.

11. For monitoring movement of vehicles carrying export/import cargo to and from Bangladesh through Land Customs Stations in this Commissionerate, the procedure as enumerated above will henceforth be followed.

Sd/-

[S.R. BARUAH]
Commissioner

(Authority : Board's letter F.No. 550/01/2010-LC dated 29.10.2010)

REGD/SPEED POST

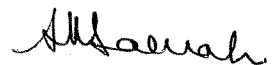
C.No. VIII(42)1/CUS/TECH/2010/

Dated:

16 MAY 2011

Copy to:

1. Shri Rajendra Meena, OSD (LC), Central Board of Excise & Customs, North Block, New Delhi- 110 001
2. The Chief Commissioner, Customs & Central Excise, Shillong Zone, NER, Shillong
3. The Commissioner of Central Excise, Dibrugarh/Guwahati/Shillong
4. The Deputy/Assistant Commissioner, Customs Division, Agartala/Aizawl/Dhubri/Dimapur/Guwahati/Imphal/Karimganj/Shillong with a request to circulate the Facility among all the Exporter/Importer Association(s), Customs House Agents under their jurisdiction. The Deputy/Assistant Commissioners having LCSs under their jurisdiction, which are on the India-Bangladesh border, are to ensure compliance of this Facility as regards entry/exit of vehicles carrying export/import cargo to and from Bangladesh.
5. The Director General of Police, Meghalaya, Shillong
6. The Inspector General, Border Security Force, A&M Frontier, Umpling, Shillong
7. The Inspector General, Border Security Force, TM & C Frontier, Salbaghan, Agartala, Tripura (West)
8. The Superintendent, Computer Cell, Customs Hqrs., Shillong. He is requested to upload the contents of this Facility on the website of this Commissionerate.
9. The Junior Hindi Translator, GL Branch, Customs Hqrs., Shillong. He is requested to get issued the Hindi version of this Facility.
10. Guard File



[S.R. BARUAH]
Commissioner